

MINUTES
Data Warehouse Redesign Workgroup
9:00-10:30AM
July 23, 2013
VCGI's Office (plus some on Conference Call)

Attendees

NAME	ORGANIZATION
Erik Engstrom	ANR
Jim Duncan (conf call)	UVM / VMC
Pete Young (conf call)	VDH
Steve Sharp	VCGI
Ivan Brown	VCGI
Joanna Grossman	AG

Minutes

- **Reviewed Survey Results:** The Workgroup reviewed and discussed results from 100-point and NAT surveys (available here . All attendees (except for maybe one) agreed that we should put the 100-point survey out to the public.
- **Reviewed draft2 “competitive analysis” doc.** Attendees were cool with the minor changes made since draft1.

Action Items

- **Tweak User Stories (Everyone):** Identify + remove redundant/duplicate "user stories" by COB tomorrow (7/24/2013)! If you have any suggestions please login to SharePoint site and edit this (link below), or send email with the stories you think are redundant/duplicate.
 - https://outside.vermont.gov/sites/egcgeo/dww/Shared%20Documents/VT_DataWarehouse_UserStories_draft6.docx
- **Revise 100-point (Steve + Jim):** Load final-final "user stories". Add question to 1st page of survey asking user to identify themselves as a Data Warehouse "user", "publisher" or "both user + publisher".
- **Survey prize (Steve):** Agreed it would be good to offer a prize incentive (eg: ArcGIS Home Edition, etc). Those who complete the survey would be entered into a drawing (would be required to provide email address when completing survey)
- **Release Survey (Steve + Jim + Everyone):** Release survey on VGIS-L and forward to others including State gov employees. Survey will be open for 2 weeks.
- **Competitive Analysis (Leslie + Steve):** Leslie Pelch (Product Owner) will pick 6 site (from the list of 20) to review in detail. Steve and Leslie will review 3 each before next Workgroup meeting.
- **COTS Solutions & Platforms (Everyone):** Please submit any-and-all Commercial-Off-The-Shelf (COTS) solutions and/or platforms that you believe could be used to build/deploy the new Data Warehouse.